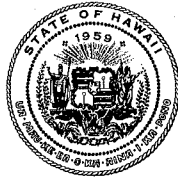


LINDA LINGLE
GOVERNOR



Russ K. Saito
Comptroller

Katherine H. Thomason
Deputy Comptroller

STATE OF HAWAII
DEPARTMENT OF ACCOUNTING
AND GENERAL SERVICES
P.O. BOX 119
HONOLULU, HAWAII 96810-0119

WIRELESS ENHANCED 911 BOARD

February 25, 2005
2:00 p.m.

Department of Accounting and General Services
Comptroller's Conference Room 410
Kalanimoku Building
1151 Punchbowl Street
Honolulu, Hawaii 96813

AGENDA

- I. Call to order
- II. Review of minutes
- III. Committee Updates by Chairs
 - a. Finance Committee
 - b. Technical Committee
 - c. Policies and Objectives Committee
 - d. Administration Committee
- VI. Other business
- VII. Next meeting date
- VIII. Adjournment

Wireless Enhanced 911 Board
Minutes of February 25, 2005 Meeting
February 28, 2005

Board Members in Attendance: Peter Jaeger, Roy Irei, Joel Matsunaga, Jeff Yamane, Dexter Takashima, Milton Matsuoka, Richie Nakashima, John Cole, Paul Ferrerira.
Members excused: Courtney Harrington, Roger McKeague Staff in attendance: Alvin Tamashiro (Department of Accounting and General Services) and Kerry Yoneshige (Department of Accounting and General Services).

1. The Vice Chair, Roy Irei called the meeting to order at 2:10 p.m.
2. The Vice Chair noted that the Chair, Courtney Harrington had provided him with his proxy.
3. The minutes of the January 28, 2005 board meeting were approved.
4. Committee updates were provided by the chairs:
 - a. Finance Committee: Joel Matsunaga, Chair reported that two accounts had been opened at First Hawaiian Bank. One of the accounts is for the assessments and the other for the grant. The board had authorized three signors on account, but because the contractor who handles operations has not been selected there are currently only two, the Chair of the Board and the Chair of the finance committee. Also, until the collateral agreement is executed, only \$100,000 has been deposited into the accounts (FDIC insurance limit). Kerry Yoneshige is working with the AG's office to complete the contract and submit to FHB.
 - b. Technical Committee: Pete Jaeger, Chair reported that the committee had met on the procurement of professional services to meet the requirements of the Enhanced Wireless \$1.25 million grant. The committee outlined the process to procure the professional services and drafted a letter to be sent to interested vendors. Kerry Yoneshige noted that a request to the Governor via the Department of Budget and Finance needed to be submitted for the Board to engage the consultant. Additionally, a meeting will be set up with Pat Ohara, Pete, and Kerry revise the letter with language that qualifies the solicitation to vendors noting that the request is subject to funding and approval from the Governor to engage in the professional services. The other purpose of the meeting is to discuss and get confirmation from Pat on the overall process to procure the professional services.
 - c. Policies and Objectives Committee: John Cole, Chair, noted that he has been researching policies of other states and would be convening a meeting of his committee in two weeks to discuss the recommendations to the Board in this area.

d. Administration Committee: No report was provided as the Chair was excused from the meeting.

5. Other Business:

a. It was suggested that the Board bring in individuals from mainland organizations who have gone through the process of establishing the policies and procedures. The purpose would be to gain from the experiences of these organizations.

b. Question was raised on how to handle questions from the press and the Board agreed that requests should be channeled to the Chair for response. Additionally, the Chair would advise the Comptroller as to the inquiry and response.

c. Maui PSAP has filed with Nextel requesting enhanced wireless service. Other wireless carriers requested copies of the letter.

d. Verizon will be requesting for a tariff related to the providing services for the wireless enhanced services to be provided to the wireless carriers and PSAPs.

6. Next meeting will be April 8 at 12:30 p.m.

7. The meeting was adjourned at 3:36 p.m.